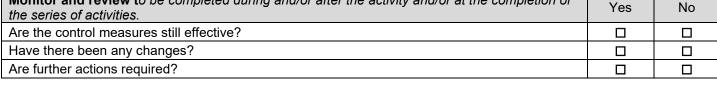
Queensland Representative School Sport

Risk Assessment Form

Part	1 - Confirmation of annเ	al training completion:								
QRSS Induction including concussion (state and non-state staff):			Completed □							
DoE MAST (Mandatory All Staff Training) & Non DoE staff/volunteers (Key messages guide):			Completed □							
Student Protection Training (state and non-state staff):			Completed □							
First	First Aid:			Completed □						
Activity Scope										
QRS	QRSS Official Name:			QRSS Team/Age Group:						
Activity description:										
Start date:		Finish date:		No. of students (approx.):						
				Supervision ratio (approx.):						
Mini	mum supervision									
students, their individual needs, and the nature of the activity. If an adult other than a registered teacher is engaged for instruction, a teacher must be present to take overall responsibility. Blue card requirements must be adhered to. QRSS Team / Event Officials (List the names of those who were involved in the preparation of this risk assessment.)										
`		ole Date		is risk assessment.)						
Approval (To be submitted to appropriate QRSS officer as outlined in the handbook)										
	Official - I have read the Risk Assessment handbook understand the requirements and have fulfilled my responsibilities. I am aware that I need to check the guidelines to ensure the most recent updates by the Department are considered.					ate:	4			
	Approved and submitted by DC/RSSO into the Risk		Register	Signature:	Date:					
	Responsible Officer* approval for high risk and extrer activities (if required)			Signature:	Date:					
	□ QRSS Sport Officer (if required)			Signature:	Date:					
				Register number:						
*Includes RSSO, Principal, Deputy Principal, Head of Department, Committee Chair										
	Monitor and review to be completed during and/or after the activity and/or at the completion of the series of activities.									





Queensland Representative School Sport

Risk Assessment Form

Part 2 - Risk Assessment

Officials in charge of a QRSS trial/event at any level of competition should:

- Identify potential hazards
- Assess their significance
- Manage the potential risks through the identified control measures according to the guidelines in the Risk Assessment handbook

	Select your role	Assessment Tick Not Applicable if not relevant Tick Planning/Control Measures where requirements comply		Hazard	Control Measures
Item for Consideration				List identified hazards and control measures	
Blue cards (non QTC registered teachers working with students)	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Reporting student injury / concussion	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Storage and sharing of student information (medical details, media consent, emergency contact)	☐ Manager ☐ Coach ☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Communication - QRSS Team and Event Officials (briefing on facilities, playing conditions, location, student needs, emergency action plans)	☐ Manager ☐ Coach ☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Emergency action plans	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Athlete special needs / inclusion / disability	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Venue – surface, boundary/surrounds, facilities, trip hazards, entry/exit points	☐ Manager ☐ Coach ☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Equipment – objects, faults, nets, boards, vehicles, umpire stands etc	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Playing conditions / weather	☐ Manager ☐ Coach ☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Sun safety	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Hydration	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Other (eg. transport and accommodation)	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		



