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| G:\2276_South Coast School Sport\Office\LOGO\2018 New Logos\V3 Picture logo & Est.1988.jpg **School Sport South Coast** |  |
| MANAGER’S STATE CHAMPIONSHIP REPORT  |

As reports are official documents, it is important that the reports be written in a professional manner and tone. Please **type and email** to Bronwyn.knight@qed.qld.gov.au no later than 2 weeks after the state championship.

The headings cover all requirements. The completed report should not be over detailed but should give a clear picture of championship organisation. The completed report should enable readers to quickly gain an overall picture of the organisation and activities of the championships.

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|  | **SPORT:** |  | **SEX :** | **Boys / Girls**  |
|  | **AGE LEVEL :** |  |
|  | **NAMES OF OFFICIALS :** |  |
|  | **DATE OF CHAMPIONSHIPS :** |  |
|  | **REPORT OF OFFICIALS PRE CHAMPIONSHIP MEETING :** | *Minutes, if separate, to be attached* |
|  | **ORGANISATION OF CHAMPIONSHIPS :** |  |
|  | **\*\* WITHDRAWALS FROM TEAM** | *Please include name of student(s), school, reason for withdrawal and length of time prior to departure that officials were notified.* |
| **Student(s) Name(s)** | **School** | **Reason** | **Date** |
|  |  |  |  |
|  | **\*\* OVERALL TEAM PLACING :** |  |
|  | **\*\* TEAM PERFORMANCE :** | *Show results of all games played, students’ behaviour, general comments.. ( this may be an attachment)* |
|  |
|  | **\*\* STATE TEAM MEMBERS :** | *Please include names and schools of all students / officials who gained selection in State Teams.* |
| **Student(s) Name(s)** | **School** |
|  |  |
|  | **\*\* RECOMMENDATIONS :** | *This should include constructive comments and be intended to overcome any problems.* |
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**PLEASE SEE NEXT PAGE FOR IMPORTANT REFLECTION OF YOUR SOUTH COAST EXPERIENCE WITH THE STUDENTS**

**LEARNING LIFE THROUGH SPORT (You & Team)**

**Reflection and Reporting**

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