

# Representative School Sport online shop Regional Trials - How-to guide for parents

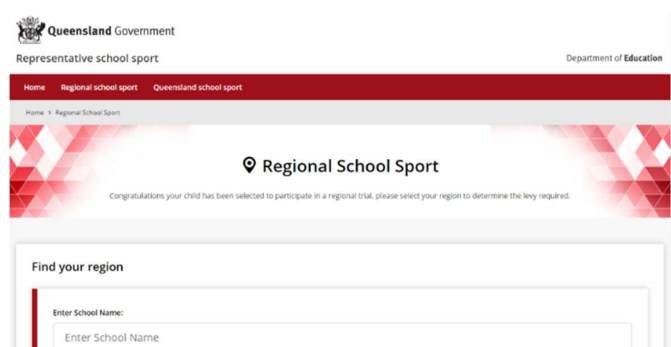
## Getting started

Go to the **School Sport South Coast** website <https://southcoastschoolsport.eq.edu.au/Pages/default.aspx>

and click on the **S** under Quicklinks - you will be redirected to the Uniform page. Click

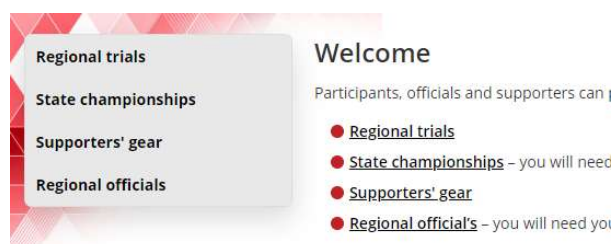


Pay now button to pay your levies and purchase apparel.



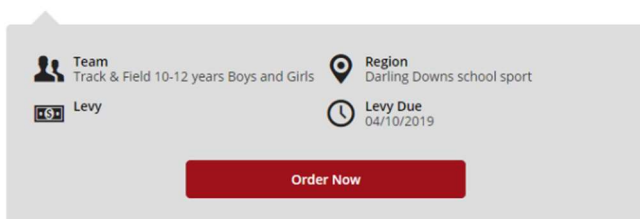
If you don't know the region your child will be representing, go to [RSSshop.education.qld.gov.au](http://RSSshop.education.qld.gov.au), click on **regional school sport** and search for your region using the name of your child's school.

## Regional trials



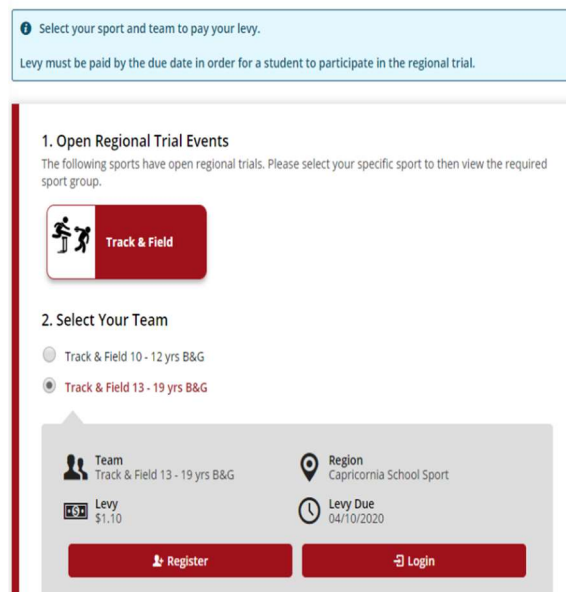
Select the **sport** and **age group** your child will participate in and click **register** if you are visiting for the first time or **login** if you have already registered.

If you are already logged in, the confirmation section will show the option to **order now**.



Once in the online shop, click on **regional trials** in the left navigation or the centre of your screen.

### Regional Trials



## To register

Complete your contact details, create a password, read and agree to the terms and conditions of the online shop and click **register**.

## Login

If you have already registered, enter your email address and password and click **login & continue**.

## Placing your order

Once you have logged in, click **add to cart** and you will be asked to enter your child's **student information** including name and school.

On the order confirmation page, complete your **contact / billing address**, ensure the student details in **order information** and the sport and age group in **order lines** is correct and enter a promotional code if applicable.

## Payment information

Enter your credit card details and click **process payment**.

## Order confirmation

Once your payment is accepted, your order confirmation will be shown on screen and emailed to you immediately.

## Help with the online shop

If you need help using the online shop, please contact the **School Sport South Coast Office** via phone **07 5656 6761** or email [southcoastschoolsport@ged.qld.gov.au](mailto:southcoastschoolsport@ged.qld.gov.au)

