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|  **School Sport South Coast** |  |
| INCIDENT REPORT  |

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| Championship :  |  |
| Date :  |  |
| Where :  |  |
| Students Name :  |  |

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| What happened (brief description of the incident  |
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| What steps where taken to establish the facts ( Ensure a fair hearing for all parties) |
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| Summary of Facts  |
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| Action Taken  |
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| Recommendation for further action  |
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| --- | --- | --- | --- | --- |
| Signed |  | (manager) | date |  |
| Signed |  | (Coach) | date |  |

*The original copy of this form must be forwarded to the Regional School Sport Officer immediately upon return from the Championship.*

**NOTE**: This is an official document and may be made available in an investigation into the incident. Refer to Code of Conduct